



Rhondda Cynon Taf County Borough Council

Education and Lifelong Learning Directorate

Governors Annual Report to Parents

October 2023

Dear Parent/Guardian

Governing Body Glenboi Community Primary School

Annual Parents Meeting

I enclose for your information, a copy of the Governors Annual Report to Parents for the 2022-2023 academic year.

Under the School Standards and Organisation (Wales) Act 2013 (the Act) the governing body is no longer required to hold a meeting for the purpose of discussing the attached report.

However, under this legislation if a governing body receives a petition from parents of registered pupils at the school requesting a meeting a meeting will be held if the following conditions are met;

- The petition contains the signatures of ten percent of the parents registered pupils **or** thirty of the parents of registered pupils (whichever is the lower).
- The meeting must be for the purpose of discussing a matter relating to the school.
- Should a meeting be held there will be no more than three meetings held during the school year in which the petition is received.
- There are enough days remaining in the school year for the meeting to be held in line with the requirements of the Act.

Should a meeting be held it will be open to all parents of registered pupils at the school, the Headteacher and other persons invited by the governing body.

Yours faithfully,

Councillor Andrew Morgan

Chairperson of the Schools Governing Body

Rhondda Cynon Taf County Borough Council

Governing Body of Glenboi Community Primary School

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

Clerk to the Governing Body

The Clerk to the Governing Body is Mrs Jan Jenkins ,Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

Chairperson of the Governing Body

The Chairperson of the Governing Body is Councillor Andrew Morgan, c/o Glenboi Community Primary School, Abercwmboi Isaf Road, Glenboi, Mountain Ash CF45 3DW.

Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mrs Beverley Jones CBC Julie Cook CBC Andrew Morgan	LEA	Council Members	17/07/2026 16/07/2027 14/03/2024
Mrs Jan Williams Mrs Elaine Reynolds Mr Anthony Trow	Community Governors	Governing Body	11/10/2025 02/06/2026 19/10/2024
Mrs Gemma Bowman Vacancy Ms Jodie Atkinson Mrs Laura Williams	Parent	Parents	26/11/2024 16/10/2026 24/11/2023
Miss Lesley Davies	Teacher	Teaching Staff	14/10/2026
Miss Imogen Jones	Staff	Non Teaching Staff	13/06/2027
Mrs Gemma Powell	Headteacher		
Mr Patrick Milinczuk	Head of School	Observer	

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1
Headteacher	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable)	0
Total	13

Resolutions

There were no resolutions passed at the last meeting

Election of Parent Governors

The next election of parent governors is due to take place this term. If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

School Performance Data

The New Curriculum for Wales provides progression information for the pupils. National tests for years 2 to 6 are still undertaken. The school is performing at a good level.

School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus.

School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum and is regularly monitored. The School Development Plan for the 2023/24 academic year has been considered and approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims. Targets were reviewed by the Governing Body.

Our targets for this 2023-24 are :

1. Health and Wellbeing
2. Curriculum for Wales
3. Improving standards in Literacy and Numeracy

Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

Term Dates and Holidays 2023 - 2024 Academic Year

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2023	Monday 4 Sept 2023	Monday 30 Oct 2023	Friday 3 Nov 2023	Friday 22 Dec 2023	75
Spring 2024	Monday 8 Jan 2024	Monday 12 Feb 2024	Friday 16 Feb 2024	Friday 22 Mar 2024	50
Summer 2024	Monday 8 April 2024	Monday 24 May 2024	Friday 31 May 2024	Monday 22 July 2024	70
TOTAL					195

Mon 4 Sept 2023 and Monday 22 July 2024 will be designated INSET days for **all** LA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on **Monday 6 May 2024** for the May Day Bank Holiday.

Significant dates:	Christmas	Monday 25 December 2023
	Easter	Good Friday 29 March 2024
		Easter Monday 1 April 2024

May Bank Holidays	Monday 6 May 2024
	Monday 27 May 2024

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

Morning -	8.45 a.m. to 12.15 p.m. (12.00 pm Foundation Phase)
Lunch break -	12.15 p.m. to 1.00 p.m.
Afternoon -	1.00 p.m. to 3.15 p.m.

Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes'.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

As noted by Estyn in 2019, Glenboi ' has a very strong and supportive relationship with parents. The innovative and highly successful parents' council provides an invaluable opportunity for parents to contribute to school improvement in a meaningful way'.

We continue to work with parents and families in the community of Glenboi to provide support and guidance. Our Family Liaison officer, Ms Sian Beasley, liaises with parents and provided any assistance required. We continue to collaborate with Darrenlas Primary school and together work closely with all the other primary schools in the cluster and Mountain Ash Comprehensive School.

Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The school's policy for the identification, assessment and provision for pupils with additional learning needs is consistent with the requirements of the Additional Learning Needs Code for Wales (approved by the Senedd on 23rd March 2021) under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The school's Additional Learning Needs Co-ordinator (ALNCo) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCo also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the academic year 2022/2023 7 pupils were in receipt of an Individual Development Plan (IDP)

Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

Fabric of the Building and provision of toilet facilities

The building is in a good state of repair. Over the past year general repairs and maintenance have been completed and work has been carried out on our roof. As part of the Welsh Government funded Hwb Project, to improve connectivity in the school and assist all our learners in becoming more digitally competent, we have been part of the Hwb migration project and the School's IT network has been updated.

Throughout the summer, our Caretaker carried out a programme of repairs to ensure that the buildings and outdoor areas remained in excellent repair in readiness for our return to school. The provision of toilet facilities for pupils at the school is carefully monitored and all facilities are cleaned regularly.

Target Setting

Targets for the school are noted in the School Development Plan. Pupils no longer have targets but are measured on achievement of progression steps

Attendance Information

The school attendance was 91.3% for 2022/23. The target for the Mountain Ash Cluster was agreed for 2023/4 to be 91%. Attendance of all pupils is closely monitored

Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting

School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Mountain Ash Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

School Leavers

16 pupils left in Summer 2023 and moved to Mountain Ash comprehensive School and 1 pupil to Aberdare Community School.

Sporting Aims and Achievements

Wherever possible the school takes part in many sporting activities throughout the year including football, rugby, netball and swimming. The governing body attaches great importance to providing great opportunities for children of all talents to play as team members, recognising the positive effects on behaviour and the school ethos that participation in sport creates.

After school Activities

We offer a number of extra-curricular clubs. Some take place during lunchtime sessions while most are organised for after school. These have included Expressive Arts, Needlework, Board Games, Choir, Coding Club and Football.

Involvement of Parents

The Governing Body celebrates good relationships between parents and the school. Events previously organised by the FOG (Friends of Glenboi) have included Summer Fayre Macmillian Coffee Morning, Halloween Disco, Valentines Disco, Family bingo and Movie nights

A huge thank you goes to the Parents association, who raise a great deal of money throughout the year . We regularly hold Curriculum afternoons, coffee mornings and community events in school.

Educational Activities outside the classroom

A wide range of educational visits have previously been organised for the children throughout the year.

Healthy Eating

In Accordance with the Appetite for Life initiative, promoting healthy eating and drinking in the school is an ongoing focus, and certificates are regularly awarded to children who make healthy choices. The school is currently working towards Phase 5 of the healthy schools awards scheme.